



WAVOO WAJEEHA WOMEN'S COLLEGE
OF ARTS AND SCIENCE, KAYALPATNAM
(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
Run by Wavoo SAR Educational Trust
(Minority Institution)

**REPORT ON THE ACADEMIC
AND ADMINISTRATIVE AUDIT**

2021 – 2022



Report on the Academic and Administrative Audit

2021- 2022

The audit was done based on the following parameters:

I. Curriculum

- ❖ Manonmaniam Sundaranar University has developed a well-defined curriculum for the various programs offered by the college.
- ❖ By using OBE (Outcome-Based Education) and LOCF (Levels of Cognitive Functioning) together, educators can ensure that their teaching aligns with desired learning outcomes and caters to students' cognitive abilities.
- ❖ The curriculum structure includes several components, such as Ability and Skill Enhancement Courses, Skill-Based Courses, Value Added Courses, Job-Oriented Courses, Foundation Courses, and Online Courses.
- ❖ Job-Oriented Courses are structured to prepare students for specific job roles or careers. These courses focus on the practical aspects of a profession and provide hands-on training and industry-relevant skills. Foundation Courses serve as the building blocks of a comprehensive education. They provide fundamental knowledge and understanding across various subjects, laying the groundwork for advanced learning in specialized areas.
- ❖ Online Courses offer the flexibility of learning through digital platforms, allowing students to access educational content and resources remotely. These courses cater to learners who may have constraints related to time, location, or other commitments.

Suggestions:

- Each course should have a dedicated unit focusing on the latest developments in the respective fields.
- All courses should include skill set components.

- Establish collaborations with industries and businesses to offer guest lectures, workshops, and internships. Industry partnerships provide students with practical exposure and help them stay updated with industry trends.
- Integrate modules that highlight ethical behavior and social responsibility in various professions.
- Encourage students to understand their impact on society and the environment.

II. Teaching

- ❖ The college uses online platforms like NPTEL, Swayam, Addon courses, Extra credit courses, and Courses a extensively for teaching and learning.
- ❖ Various departments at the college employ advanced pedagogy and teaching methods, and they articulate well-defined attainment levels for each course offered.
- ❖ It ensures that teachers are oriented to using Learning Management Systems (LMS) and other platforms for blended learning.
- ❖ The integration of digital platforms in teaching and learning enables the college to stay updated with the latest trends and developments in education. This adaptability ensures that the college remains relevant and responsive to changing educational needs..

Suggestions:

- All departments should adopt innovative pedagogical methods.
- To observe innovative methods of teaching and learning in high-quality institutions at the state and national levels, teachers should be assigned to these institutions.
- Faculty development programs should be undertaken continuously.
- Regularly seek feedback from students regarding various teaching methods. Use this feedback to make continuous improvements and tailor pedagogical approaches to better meet students' needs.

III. Learning

- ❖ Students have access to a variety of participatory and experiential learning opportunities
- ❖ We offer advanced and social engagement programs

- ❖ Fast Learner strategies are adopted
- ❖ Each department has good industry connections

Suggestions:

- Blended learning hours should focus on clear outcomes
- Invest in modernizing college technology infrastructure, including classrooms, labs, and online learning platforms. Access to updated technology enhances teaching and learning experiences and prepares students for a technology-driven world.
- All departments should introduce more activity-based learning.

IV. Evaluation

- ❖ The university's examination system is highly commendable for its well-structured
- ❖ Transparency and confidentiality are maintained .
- ❖ Complete automation of the CIA examination section further enhances its efficiency.

Suggestions

- Formative assessment components will be reviewed.
- Organize mock exams to simulate the real test environment.
- Help students set achievable and realistic goals based on their abilities and strengths.

V. Research

- ❖ To promote research activities, faculty are encouraged to attend workshops, seminars, and webinars
- ❖ Faculty attending seminars can use OD facilities
- ❖ Encourage faculty to collaborate with researchers from other institutions and industries to foster interdisciplinary research. Provide support and grants for collaborative research projects to facilitate knowledge exchange and innovative solutions.

Suggestions:

- Publications in Scopus-indexed journals should be enhanced

- Teachers should be encouraged to explore and engage in scientific research to develop new inventions and pursue patent rights for their innovations.
- It is recommended to encourage students to actively participate in research initiatives.
- Efforts should be made to recognize all faculty members as Ph.D. supervisors.
- It is necessary to establish a Research Promotion Committee that is composed of experienced faculty members and researchers. The committee can organize workshops, seminars, and webinars on research-related topics and identify relevant external speakers

VI. Extension

- ❖ The college impacts the community through extensive outreach activities
- ❖ Joint Ventures with Government, Non-Governmental Organizations, and Industry for extension activities
- ❖ NSS and YRC serve a purpose
- ❖ Ensure that the college's extensive activities cover a diverse range of areas, including education, healthcare, environmental conservation, women empowerment, and skill development.
- ❖ This comprehensive approach allows the college to address various community needs effectively.

Suggestions

- The college should address sustainability issues, including sanitation, waste management, water conservation, and energy management.
- Establish a community resource center that serves as a hub for information, skill development, and access to government schemes and services.
- The center can be a catalyst for community growth and empowerment.

VII. Student Support Systems

- ❖ Student support services are available at the college, including career guidance, ICT assistance, and health, safety, and security services.

- ❖ The college employs qualified faculty as counselors who provide a safe and confidential environment for students to express their concerns and seek guidance.
- ❖ The counseling team is well-trained to address issues such as stress, anxiety, academic pressure, and interpersonal conflicts.
- ❖ The college demonstrates its commitment to assisting students from diverse backgrounds by offering various financial aid programs and scholarships.
- ❖ These initiatives aim to alleviate financial burdens and ensure equal access to education for all eligible students.

Suggestions

- Alumni support must be strengthened
- It is advisable to encourage students to pursue higher studies

VIII. Infrastructure

- ❖ Well-structured indoor and outdoor sports facilities are available to the students
- ❖ Transport facilities are available to students on all transportation routes.
- ❖ The students have good access to mineral water facilities.
- ❖ The library provides a tranquil and conducive environment for students to concentrate and focus on their studies.
- ❖ With designated silent zones and study areas, the library offers an atmosphere free from distractions, allowing students to immerse themselves in academic pursuits.
- ❖ The canteen adheres to strict hygiene and safety standards to maintain students' well-being.

Suggestion

- Recreation centers can be developed for students
- There is a need for a spacious auditorium to accommodate larger audiences and host various events.
- Evaluate student support services through feedback mechanisms and data analysis.
- Students should identify areas for improvement and implement the necessary changes.

IX. Governance

- ❖ Involvement of all faculty members in committees
- ❖ Vertical growth of faculty members from academic to leadership positions
- ❖ Implementing proactive Quality Assurance and Control (QAC) measures is vital to evolving policies, executing strategies, and enhancing function quality.

Suggestions

- Adopt retention strategies to minimize staff attrition
- It is recommended to establish a data center.

Conclusion

The college, with its well-appreciated culture developed over the years, enjoys the collective efforts of faculty members, administrative staff, research scholars, and students while receiving unstinted support from management to succeed as a performing institution. The teachers, playing a leading role in providing quality education, benefit from the conducive ambience for effective teaching, learning, and research. Looking ahead, the college aims to intensify its efforts toward securing more research publications, funding, and consultancy.

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